

THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA

Students' Guidelines for Entrance Online Examinations of the Faculty of Commerce

To be conducted on **May 23, 2026 (Mock Test – Time: 10:00 AM to 12:00 Noon)** and

May 26, 2026 (Online Entrance Exam Time: 10:00 AM to 12:00 Noon)

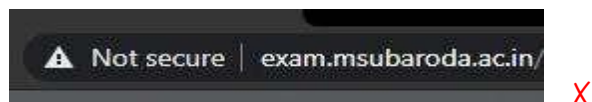
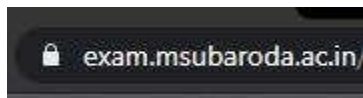
Link for login URL: <https://exam.msubaroda.ac.in/OESEntrance/Student-Login>

The login credentials have already been sent to the students.

In case you have not received them, please contact the following **Help Line Numbers:**

7574000761	7574000763	7574019144	6355090692	8401572297
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1. Must check secure symbol:



2. **No apple phone/device.**
3. User will have username and password for particular date and slot, only that day's slot they have to login by their credentials into the portal.
4. After successfully logged in, if user is facing Camera issues or Webcam.js error, They must have allowed camera permission for that browser They have to wait after clicking snapshot for 4 to 5 seconds They have to close all background applications.

For Mock Test:

Date: May 23, 2026, Time: 10:00 AM to 12:00 Noon

In mock exam, there will be 15 questions only.

5. Students are required to get ready with the Desktop / Laptop / Tablet / Mobile-Phone (with latest android version) with microphone and webcam facility and ensure uninterrupted power supply (Including Power-bank for Mobile device), Internet connectivity and the required bandwidth (At least 1 MBPS) to complete the online examination.
6. The Desktop / Laptop / Mobile-Phone to be used must have the Camera. You will not be able to start the Online Examination if the Desktop / Laptop / Tablet / Mobile Phone does not have a camera.
7. If you are using a mobile phone for an online examination, please ensure that the mobile phone settings are

set for Call Diverting so as to avoid interruptions during the online examination. A mobile phone should have a front-facing camera.

8. Desktop/Laptop should have Windows 7 or an advanced version of Operating System Mozilla Firefox/Google Chrome Browser for Laptop/Desktop Only Latest version of Google Chrome browser for Mobile phone Make sure you have a good internet connection (above 1Mbps).
9. Shut down all Instant Messaging tools (Skype, AIM, MSN Messenger) and Email programs as they can conflict with the examination.
10. Make sure that there is sufficient light in the place where you settle for Online Examination for proper face recognition.
11. You are required to be dressed up appropriately as the Online Examination is to be proctored /supervised.
12. Make sure that there is no other person/device in your nearby vicinity. Separate arrangement is considered for Blind / Differently-able Students.

Please login at the correct date and time only otherwise it will show that your exam is not scheduled.

13. After entering into Virtual Examination Hall on the Online Examination Portal, follow the procedure for Face Recognition, Scan the Hall-ticket / Any other Valid Photo ID Card (Issued by the Statutory Government Authority).
Enter Captcha and click on the I am human radio button
14. Click on 'Sign in'
You will arrive at a page for capturing your photograph and photograph of your ID Allow the system to "Use Your Camera"
15. Take a 'Snapshot' with your face clearly visible by clicking "Take Snapshot"
Button and the click 'OK'
16. Take a 'Snapshot' of your ID card and click 'OK'. Make sure that your photograph and the photograph in the ID card resemble each other. Also make sure that the information (NAME, Address etc) are clearly visible in the snapshot.
17. You will arrive at the instructions Page. Read the instructions carefully.
18. Click on the Radio Button "Accept to Abide" by all the rules and Click on "Start" You will arrive at a page with your photograph and a photograph of your ID. This will be the last chance to change the photograph and the ID snapshot. To change click in the "Change Photo" Button.

During the process of Examination
Date: May 26, 2026, Time: 10:00 AM to 12:00 Noon

19. Check the SMS and Email frequently before your exam for exam date and time and link with username and password. Your exam information will be given on the right-hand side.
20. Exam information includes –NAME, Subject Code and Title, Date and Time Slot. Click on the radio button to confirm the Information, Click on “Start” to go to the Questions
21. On the Right-Hand Side of the Page with Questions, you will have a Timer containing –START TIME, END TIME, CURRENT TIME and TIME REMAINING.
22. Below the timer, you will see your video. This will be streamed to the Invigilator for observation.
There will be NO Sections in the question-paper.
The Question Paper will comprise Multiple-Choice Questions (MCQ).
The Questions and Choices (Options/Answers) will be shuffled for each student.
Only ONE Question will appear at a time.
23. Click on the answer which you feel appropriate for the given Question and then click on “Submit” button (Green).
24. You will get only one chance for a question, so choose wisely.
You will not be allowed to revisit a question that has once appeared and attempted.
You will not be able to Modify/Edit/Review the Answer once the Answer is submitted.
25. If some error occurs the student may re-attempt the questions after re-login.
26. The use of Calculator is strictly not allowed during Online Examination. For the purpose of Rough Work / Calculation during examination, plain paper may be allowed and Rough Work / Calculation have to be shown on camera and have to be preserved till the results are declared.
27. If you finish the examination before the stipulated time, you should exit the Online Examination Portal.
28. The Online examinations will be monitored through Artificial Intelligence Based Remote Proctoring System (AIBRPS) and scrutinized by a Vigilance Committee.
29. During the entire session of Online Examination, your photos will be auto clicked randomly.
30. Your screen activity will be monitored and captured during the Online Examination.
31. If the student withdraws camera/microphone permission, his/her response/answer shall not be registered.

Avoid any kind of Malpractice such as talking to others, use of any other devices, moving out of camera etc. during the Online Examination.

Apple/MAC devices are not preferred. VIVO Phones are also not preferred.

Head phones/Electric devices are not permitted during examination.

32. You will be warned through the On-Screen Arrangements, if you are observed indulging in any type of Malpractice.
33. Warning window will appear if your cursor goes outside the exam window and you may be automatically logged off.
34. Warning window will appear if you try to copy, paste, go to another window, try to print the screen etc. and you may be automatically logged off. So be careful while attempting the questions.
35. After 8 such consecutive warnings, your Online Examination session will be auto-terminated by the system. Secure Browser may Stop the Online Examination if you are trying to attempt any other operations.

During the examination the following actions are restricted. Any student found using the functions below will be logged off automatically at the same time.

- Opening or shifting to a new Tab
- Maximizing, Minimizing or Restoring the Browser
- Using Alt+Tab
- Using Function Keys
- Right Click
- Using Cut, Copy and Paste Functions
- Using Print Screen Option
- Using any other port that 443
- Using Alt+F4
- Using Ctrl + Any other Key o Using Alt + Any other Key o Using Multiple Screens
- Turning OFF Camera Moving Cursor Outside the Secure Browser or such other prohibited activities.

If you are involved in any type of malpractice, you will be disqualified and disciplinary action(s) will be initiated as per the University rules.

36. In the event of any unforeseen interruption during the ongoing Online Examination, Don't Panic as the Examination Platform is programmed to save the questions attempted by you before abrupt shutdown.

However, such students can re-login and continue the Online Examination with same Log-In Credentials. Follow all the procedures including taking Snapshots of your face as well as that of your ID and confirming your exam details before arriving at the Questions Page.

37. You will be exactly at the same question where you got logged off (You DO NOT have to start from the beginning).

ALL THE VERY BEST